

INDIAN INSTITUTE OF CROP PROCESSING TECHNOLOGY
Ministry of Food Processing Industries
Pudukkottai Road
Thanjavur – 613 005
Tamil Nadu

TENDER FORM
FOR
SUPPLY, INSTALLATION & COMMISSIONING OF
LOCAL AREA NETWORKING

**Indian Institute of Crop Processing Technology
Ministry of Food Processing Industries
Pudukkottai Road
Thanjavur – 613 005
Tamil Nadu**

1. Name of Firm& Address: _____

Phone: _____

E-mail _____

Cell Phone: _____

2. Registration No. of firm, if any : _____

3. CST/LST No. : _____

Date:

Signature of Tenderer

List of Enclosures:

Supply of Networking Components: No.	Description	Qty. Each	Unit
1	Supply of CAT 6 cable box (Molex)		Box
2	Supply of RJ 45 CAT 6 I/O		Nos
3	Supply of Dual Face Plate		Nos
4	Supply of Single Face Plate		Nos
5	Supply of 24 Port Jack Panel – CAT 6		Nos
6	Supply of 3 ft. Patch Cord – CAT 6		Nos
7	Supply of 7ft. Patch Cord – CAT 6		Nos
8	Supply of 1” PVC Conduit/Casing		Mtr
9	Supply of 2” PVC Conduit/Casing		Mtr

Supply of Networking Components: No.	Description	Qty. Each	Unit
1	Supply of OFC cable box (Molex)		Box
2	Supply of RJ 45 OFC I/O		Nos
3	Supply of Dual Face Plate		Nos
4	Supply of Single Face Plate		Nos
5	Supply of 24 Port Jack Panel – OFC		Nos
6	Supply of 3 ft. Patch Cord – OFC		Nos
7	Supply of 7ft. Patch Cord – OFC		Nos
8	Supply of 1” PVC Conduit/Casing		Mtr
9	Supply of 2” PVC Conduit/Casing		Mtr

Installation Items: No.	Description	Qty.	Unit
1	Laying of CAT 6 cable box (Molex)	each	Box
2	Termination of RJ 45 CAT 6 I/O		Nos.
3	Fixing of Dual Face Plate		Nos.
4	Fixing of Single Face Plate		Nos.
5	Termination of 24 Port Jack Panel – CAT 6		Nos.
6	Supply of 3 ft. Patch Cord – CAT6/OFC		Nos.
7	Supply of 7 ft. Patch Cord – CAT6/OFC		Nos.
8	Lay of 1” PVC Conduit/Casing		Mtr
9	Lay of 2” PVC Conduit/Casing		Mtr
10	Punched metallic tagging at origin and termination of all cables		-----
11	Testing, Scanning and Documentation Charges		Nos.
12	Supply of wi-fi equipments & Antenna		

Installation Items: No.	Description	Qty.	Unit
1	Laying of OFC cable box (Molex)	each	Box
2	Termination of RJ 45 OFC I/O		Nos.
3	Fixing of Dual Face Plate		Nos.
4	Fixing of Single Face Plate		Nos.
5	Termination of 24 Port Jack Panel – OFC		Nos.
6	Supply of 3 ft.Patch Cord – OFC		Nos.
7	Supply of 7 ft. Patch Cord–OFC		Nos.
8	Lay of 1” PVC Conduit/Casing		Mtr
9	Lay of 2” PVC Conduit/Casing		Mtr
10	Punched metallic tagging at origin and termination of all cables		-----
11	Testing, Scanning and Documentation Charges		Nos.
12	Installation of wi-fi equipments		

Receipt & Opening of Tender:

1	Last date and time of submission of Tender form.	19/04/2010, 3.00 P.M.
2	Date and time of opening of Tender.	19/04/2010, 3.30 P.M.
3	Place of submission and opening of Tender	Director Indian Institute of Crop Processing Technology, Ministry of Food Processing Industries, Pudukkottai Road, Thanjavur – 613 005.

GENERAL CONDITIONS

(1) The Technical and Commercial Bids are to be furnished separately in a envelop. The sealed covers containing Technical bids only will be opened in the first instance in the presence of Firm’s representative. In case Technical documents are not found in order as per the requirements, the bid will be rejected and the Envelope “Commercial Bid” shall not be opened.

(2) **Validity:** The price quoted must be firm during the tenure of the contract and offer must remain open for acceptance minimum up to 90 days from the date of opening the tender. Offer with a validity of less than 90 days will be liable for rejection without any further reference.

(3) EMD (Earnest Money Deposit) should be furnished for an amount of Rs.10,000/- .Earnest money should be paid in the form of a Demand Draft drawn on a nationalized bank in the name of Director, IICPT, payable at Thanjavur. The demand draft should be kept in a sealed separate cover superscribing E.M.D. without mentioning amount. Quotations received without EMD will be summarily rejected. Tenderer will not be allowed to withdraw his offer. EMD shall be forfeited if tenderer fails to honour the contract.

4) **Late Receipt of the Offers:** Late/delayed offers, fax offers/messages, telegraphic offers and incomplete offers are liable to be rejected. Any late/delayed tender received will not be opened.

(5) Each page of the offer is to be signed and stamped.

(6) The tender will be accepted or rejected on recommendation of committee appointed by the reserves the rights in accepting or rejecting any tender without assigning any reason whatsoever.

(7) **Payment terms:** The payment will be released only after commissioning of L.A.N on installing the same in the Director Indian Institute of Crop Processing Technology, Ministry of Food Processing Industries, Pudukkottai Road, Thanjavur – 613 005. No advance payment will be made.

(8) The rates should be quoted in Indian Rupees. The rate must be written in figure as well as in words. The alterations in the rates should be signed in ink otherwise the quotation/tender will not be accepted.

(9) Incomplete bids, conditional bids, bids not conforming to the terms and conditions are liable for rejection.

(10) Necessary networking components are to be supplied by the firm.

(11) The delivery, installation and commissioning of the L.A.N. shall be **done within 10 days of our order** and qualifying bidder shall submit the acceptance of order **within three days from the date of receipt of order**. In case, acceptance of order from the bidder within stipulated period is not furnished, the other bidder (at L-2) may be given offer by the tender committee.

(12) Warranty of L.A.N **shall be three years** from the date of commissioning of L.A.N.

(13) The bidder should be authorized supplier and service/maintenance provider of the L.A.N. systems.

(14) If the performance of L.A.N. components are not found satisfactory during warranty period, the Organization reserves the right to forfeit the entire security deposit.

(15) Turnover of the company should be more than 5 Lacs.

TECHNICAL BID

Technical bid shall be organized and submitted as per following sequence:

1. Table of contents (List of documents enclosed with page nos.)
2. Technical specification and brochures of the Networking components.
3. Documentary proof in support of their authorized dealership/distributorship of reputed L.A.N. components.
4. Documentary proof in support of their previous supply, installation and commissioning the L.A.N. system to repeated organization.
5. Company profile and details of support service infrastructure.
6. The bidder should be financially sound. The annual financial statement/income tax clearance certificates etc. for last 3 years, as documentary evidence in this respect are to be provided.
7. Undertaking to the effect that the Firm shall provide after sales service during the warranty period by themselves and not by their franchisees or awarding sub-contracts to any other party.
8. Undertaking to the effect that the Firm shall provide maintenance and repair services on holidays in case of emergency or as per the requirement of the Organization during the warranty period.
9. Undertaking to the effect that the firm will be ready for down time penalty during the warranty period which is equivalent to Rs.200/- per working day. 10.
10. Any other required information/certificates etc.
11. Turnover certificate/ CA Certificate / IT Statement for the last 3 years.
12. Undertaking to the effect that all conditions mentioned under the Head general conditions will be agreed to.

Commercial Bid

Commercial bid should be submitted in a separate sealed cover. The price should be inclusive of all taxes, delivery charges, installation charges and commissioning charges. The commercial bid must reflect the details of L.A.N. components along with the model number of L.A.N. components of the company meeting the technical specification requirement of this office.

Price bid

Supply of Networking Components: No.	Description	Qty. each	Unit	Unit Rate	Total	Vat	VAT@	Total after adding VAT
1	Supply of cat 6 cable box (Molex)		Box					
2	Supply of RJ 45 CAT 6 I/O		Nos.					
3	Supply of Dual Face Plate		Nos.					
4	Supply of Single Face Plate		Nos.					
5	Supply of 24 Port Jack Panel - CAT 6		Nos.					
6	Supply of 3 ft. Patch Cord - CAT 6		Nos.					
7	Supply of 7ft. Patch Cord - CAT 6		Nos.					
8	Supply of 1" PVC Conduit/Casing		Mtr.					
9	Supply of 2" PVC Conduit/Casing		Mtr.					
10	Any other Item required for installation							

Total (A) =

Supply of Networking Components: No.	Description	Qty. each	Unit	Unit Rate	Total	Vat	VAT@	Total after adding VAT
1	Supply of cat 6 cable box (Molex)		Box					
2	Supply of RJ 45 OFC I/O		Nos.					
3	Supply of Dual Face Plate		Nos.					
4	Supply of Single Face Plate		Nos.					
5	Supply of 24 Port Jack Panel - OFC		Nos.					
6	Supply of 3 ft. Patch Cord - OFC		Nos.					
7	Supply of 7ft. Patch Cord - OFC		Nos.					
8	Supply of 1" PVC Conduit/Casing		Mtr.					
9	Supply of 2" PVC Conduit/Casing		Mtr .					
10	Any other Item required for installation							

Total (B) =

LABOUR CHARGES

Installation Items No.	Description	Qty. each	Unit	Unit Rate	Total	S T	S T @	Total after adding VAT
1	Laying of cat 6 cable box (Molex)		Box					
2	Termination of RJ 45 CAT 6 I/O		Nos.					
3	Fixing of Dual Face Plate		Nos.					
4	Fixing of Single Face Plate		Nos.					
5	Termination of 24 Port Jack Panel – CAT 6		Nos.					
6	Supply of 3 ft. Patch Cord – CAT 6		Nos.					
7	Supply of 7 ft. Patch Cord – CAT 6		Nos.					
8	Lay of 1” PVC Conduit/Casing		Mtr.					
9	Lay of 2” PVC Conduit/Casing		Mtr.					
10	Tagging of punched metallic tags at origin and termination of all cables		----					
11	Testing, Scanning and Documentation Charges		Nos.					
12	Any other Item required for installation							

Total(C)=

Installation Items No.	Description	Qty. each	Unit	Unit Rate	Total	S T	S T @	Total after adding VAT
1	Laying of cat 6 cable box (Molex)		Box					
2	Termination of RJ 45 OFC I/O		Nos.					
3	Fixing of Dual Face Plate		Nos.					
4	Fixing of Single Face Plate		Nos.					
5	Termination of 24 Port Jack Panel – OFC		Nos.					
6	Supply of 3 ft. Patch Cord – OFC		Nos.					
7	Supply of 7 ft. Patch Cord – OFC		Nos.					
8	Lay of 1” PVC Conduit/Casing		Mtr					
9	Lay of 2” PVC Conduit/Casing		Mtr					
10	Tagging of punched metallic tags at origin and termination of all cables		----					
11	Testing, Scanning and Documentation Charges		Nos.					
12	Any other Item required for installation							

Total (D) =

Grand total = A+C =

Grand total = B + D =

The tender bids should be submitted as follows: -

- a) Technical bid in a separate sealed cover, containing documents satisfying all eligibility conditions. This envelope should be superscripted "TECHNICAL BID".
- b) Commercial bid should be submitted in a separate sealed cover and should be superscripted "COMMERCIAL BID".
- c) A third cover containing D.D. of the EMD and should be superscripted "EMD".
- d) The outer cover in which these sealed covers are placed should be addressed to the 'Director Indian Institute of Crop Processing Technology, Ministry of Food Processing Industries, Pudukkottai Road, Thanjavur – 613 005' indicating the Tender for supply, installation & commissioning of L.A.N. system.
- e) The sealed cover containing technical Bid will be opened in the first instance in the presence of an authorized representative of the bidder. Only one representative per tenderer would be permitted to be present at the time of opening the technical bid. Firms will be short listed by a duly constituted Tender Evaluation Committee (TEC), on the basis of technical parameters.
